

**NYS Department of Corrections and Community Supervision
RFP 2024-17 Statewide Utilization Management Program**

Attachment 7 – Bid Declination Form

A required activity of the Request For Proposals (RFP) process is the compiling of a Bid Tabulation. Ideally, this tabulation should incorporate not only those proposals submitted but also feedback from vendors receiving the RFP to determine why proposals were not submitted. Your cooperation in completing this form is requested should your company/agency decide not to respond to the below identified RFP. Please forward your response to:

***Alyssa Lowell, Contract Management Specialist 2
New York State Department of Corrections and Community Supervision
Division of Support Operations
550 Broadway
Menands, New York 12204-2802***

Company name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

RFP 2024-17 **Statewide Utilization Management Program**

- Please leave our company/agency on your bidder's list for future RFP considerations.
OR
 Please remove our company/agency from your bidder's list for future RFP considerations.

REASONS FOR NOT SUBMITTING A BID

- Work or service requested not performed by the company. (Please indicate your organization's type of work or service performed: _____)
- Bid request received too late. Insufficient time to plan, estimate, and submit a bid.
- Too busy to consider bidding on this contract.
- Unable to meet specifications/other considerations in this proposal.
- Specifications in the RFP were unclear.
- Unwilling to accept liability or responsibility for damages.
- Unable to meet insurance requirements.
- Unable to bid on all components (i.e., all locations).
- Reluctant to contract with the State because of the many standard requirements.
- Previous unfavorable experience with state contracts/work. (Please explain: _____)
- Other (specify): _____

Name

Title

Signature

Date