

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>Question Number</b>	<b>RFP Section</b>	<b>Questions Received in Writing</b>	<b>DOCCS' Responses to Questions</b>
<b>1</b>	Wende Site Visit	Are there any "Super Max" facilities with dialysis patients?	NYS DOCCS does not utilize a designation of "Super Max."
<b>2</b>	Wende Site Visit	Do RRU individuals need to be dialyzed separately?	Only if shackled.
<b>3</b>	Wende Site Visit	Who is the current nephrologist?	DOCCS utilizes numerous nephrologists throughout the state through agreements and contracts with provider groups and hospitals.
<b>4</b>	Wende Site Visit	What is happening with the current dialysis patients and how many are there?	Currently DOCCS is sending dialysis patients from Wende CF to an outside hospital. Case Load of 7.
<b>5</b>	Wende Site Visit	Who does the laboratory Work?	DOCCS has a statewide contract with Bio-Reference for lab work.
<b>6</b>	Wende Site Visit	Is Bio-Reference used at all four facilities?	Yes, Bio-Reference is used at all four facilities for lab work.
<b>7</b>	Wende Site Visit	How many security staff escort an incarcerated individual for outside medical trips?	This question is not relevant to the development of a proposal under this RFP.
<b>8</b>	Wende Site Visit	Will anyone be on the tour who can answer biomedical questions?	Not at this time. All questions from the site visit will be recorded and answered via addendum.
<b>9</b>	Wende Site Visit	Is any equipment remaining?	Water tanks (aka filtration system) will remain at Wende CK.
<b>10</b>	Wende Site Visit	Can contractor bring in own computer/networking equipment	No, outside computer/networking equipment is allowed inside the correctional facility.
<b>11</b>	Wende Site Visit	How long for security clearance of staff.	Variable, but minimum of two weeks.
<b>12</b>	Wende Site Visit	Do contract staff need to undergo DOCCS orientation prior to starting work?	Yes. Per RFP 2024-09, Training Manual 7.150 Section III – Policy states: "All staff to whom this subject applies will receive a 16-hour orientation

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

			program at every location at which they work. The Orientation program will be administered during the employee's first two days at each facility."
<b>13</b>	Wende Site Visit	Would regional staff need a background check	Refer to page 16- Background Check of this RFP.
<b>14</b>	Wende Site Visit	What is the name of the on-site Medical Director?	Dr. Shadid Haque is the on-site Medical Director at Wende CF.
<b>15</b>	Wende Site Visit	Is there an on-site dietitian and an on-site social worker?	Yes. Wende CF has dietitian services and a social worker employed by DOCCS and NYS Office of Mental Health; however, please refer to RFP Section XII, B. 1 . and Addendum 2.
<b>16</b>	Wende Site Visit	What is the current population of incarcerated individuals?	Currently, Wende's population is approximately 780 incarcerated individuals.
<b>17</b>	Wende Site Visit	What make of dialysis machines were utilized previously?	Fresenius were previously used at Wende CF.
<b>18</b>	Wende Site Visit	Does DOCCS own the existing water filtration system?	Yes, the existing water filtration system is owned by DOCCS.
<b>19</b>	Wende Site Visit	How many dialysis stations possible?	Per RFP 2024-09 Section VI - Wende Correctional Facility is an eight (8) station chronic hemodialysis unit.
<b>20</b>	Wende Site Visit	Do incarcerated individual workers visit the dialysis unit during operating hours?	No. Incarcerated Individuals only work within Wende CF dialysis unit after hours; however, this could be entertained given the consistent presence of security staff.
<b>21</b>	Wende Site Visit	How are labs handled?	DOCCS contracts with Bio-Reference for labs.
<b>22</b>	Wende Site Visit	How is medical waste handled?	Medical waste at Wende CF is handled by porters, after hours. Disposal of medical waste is contracted out by DOCCS.
<b>23</b>	Wende Site Visit	What were the normal hours of operation?	Wende Dialysis Unit operated 5:00am – 1:00pm.
<b>24</b>	Wende Site Visit	How long is security staffed?	Wende Dialysis Unit is staffed by security all day.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>25</b>	Wende Site Visit	Does the wheelchair scale work?	Yes, the wheelchair scale at Wende CF works.
<b>26</b>	Wende Site Visit	Does staff have to travel to the storeroom to fill the acid jugs?	Yes, contracted staff will have to travel to the storeroom to fill the acid jugs.
<b>27</b>	Wende Site Visit	Is there a loading dock?	Yes, Wende CF has a loading dock.
<b>28</b>	Wende Site Visit	If a contractor wanted to bring in their own supply of water, could the existing water filtration system be removed?	Yes.
<b>29</b>	Wende Site Visit	Who manages health services at the facility?	NYS DOCCS.
<b>30</b>	Wende Site Visit	How are dialysis-specific medications provided and who incurs the cost of these?	Medications required for the dialysis treatment are the responsibility of the vendor. Vancomycin and gentamicin are provided by the vendor. Any other medication that a patient requires outside of these, or antibiotics that are for treating non-dialysis related infections are supplied by DOCCS.
<b>31</b>	Wende Site Visit	Who incurs the cost of laboratory work, contractor or DOCCS?	DOCCS incurs the cost of laboratory work through their existing laboratory contract.
<b>32</b>	Wende Site Visit	Who provides computer for dialysis staff?	Per RFP page 9 – DOCCS will provide all non-treatment related equipment for the provision of chronic hemodialysis services.
<b>33</b>	Wende Site Visit	Is there an EMR?	Not at the present time, though contracting efforts are in process for one.
<b>34</b>	Wende Site Visit	Who provides the dietitian and social worker?	Please refer to Section XII, B. 1 and Addendum 2.
<b>35</b>	Wende Site Visit	Could the dialysis contractor utilize DOCCS' dietitian and social worker?	No. Please see response to Question 15 above.
<b>36</b>	Wende Site Visit	How are medical emergencies handled?	Medical emergencies are handled by DOCCS staff.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>37</b>	Wende Site Visit	Can contract staff bring in their own food/lunch?	Yes, contracted staff can bring in their own food/lunch however no alcohol beverages and nothing can be shared with incarcerated individuals.
<b>38</b>	Wende Site Visit	Do you have a nephrologist currently?	Yes, Dr. Yacoub.
<b>39</b>	Wende Site Visit	Is the wheelchair scale used for dialysis patients and is it maintained by an outside vendor.	Yes, the wheelchair scale is used for dialysis patients and the wheelchair scale is maintained by an outside vendor.
<b>40</b>	Wende Site Visit	Is there a dress code pertaining to colors.	Not officially; however, staff is encouraged to avoid dressing in green and to dress appropriately in neat, clean attire.
<b>41</b>	Elmira Site Visit	Given the requirement to have a referral relationship with an area hospital, are prospective contractors allowed to reach out to area hospitals ahead of a bid award?	Yes.
<b>42</b>	Elmira Site Visit	What is the current population of incarcerated individuals?	Current population at Elmira CF is approximately 1,400.
<b>43</b>	Elmira Site Visit	What is the current census of dialysis patients.	Elmira currently has approximately 24 dialysis patients.
<b>44</b>	Elmira Site Visit	What are current day/shifts for dialysis?	Currently, Elmira runs 6 days with 2 shifts a day.
<b>45</b>	Elmira Site Visit	Is there a nephrologist on site?	No. Elmira CF does not have a nephrologist on-site.
<b>46</b>	Elmira Site Visit	Does the current dialysis provider contract with the nephrologist?	Yes.
<b>47</b>	Elmira Site Visit	Who is the current medical director?	Current Medical Director at Elmira is Dr. John Ricciardelli.
<b>48</b>	Elmira Site Visit	What outside hospital is utilized?	Arnot Ogden Medical Center in Elmira, NY is the closest hospital to the facility and most frequently utilized.
<b>49</b>	Elmira Site Visit	Who does laboratory work?	DOCCS has a statewide contract with Bio-Reference for lab work.

## RFP 2024-09 Official Responses to Questions Addendum 3

All responses are incorporated into RFP 2024-09

<b>50</b>	Elmira Site Visit	Do you have a dietitian and/or a social worker on site?	No, Elmira CF does not have an on-site dietitian or social worker.
<b>51</b>	Elmira Site Visit	Is the nephrologist allowed to do telehealth	For visits that do not require an in-person examination, telemedicine can be utilized with DOCCS existing telemed equipment.
<b>52</b>	Elmira Site Visit	Who handles biomedical waste?	Medical waste at Elmira CF is handled by porters, after hours. Disposal of medical waste is contracted out by DOCCS.
<b>53</b>	Elmira Site Visit	Who responds to medical emergencies?	DOCCS staff will respond to all medical emergencies.
<b>54</b>	Elmira Site Visit	Is there a crash cart in dialysis?	No, there is no crash cart in the dialysis unit at Elmira CF.
<b>55</b>	Elmira Site Visit	Is the dialysis unit close to the rest of health services?	Yes.
<b>56</b>	Elmira Site Visit	Any ventilator patients?	No.
<b>57</b>	Elmira Site Visit	Is the dialysis unit surveyed by anyone?	Only by DOCCS during Sanitation Audits.
<b>58</b>	Elmira Site Visit	Internet access?	Yes, but limited. All computer access is controlled by ITS.
<b>59</b>	Elmira Site Visit	Would a fax machine be possible in dialysis?	Yes.
<b>60</b>	Elmira Site Visit	How long for security clearances of staff?	Variable, but minimum of two weeks.
<b>61</b>	Elmira Site Visit	Two-day facility orientation for contract staff?	Yes. Per RFP 2024-09 Training Manual 7.150 Section III – Policy states: “All staff to whom this subject applies will receive a 16-hour orientation program at every location at which they work. The Orientation program will be administered during the employee’s first two days at each facility.”
<b>62</b>	Elmira Site Visit	Who provides computers/printers?	Per RFP page 9 – DOCCS will provide all non-treatment related equipment for the provision of chronic hemodialysis services.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>63</b>	Elmira Site Visit	Any uniform colors not allowed?	Not officially, however, staff is encouraged to avoid dressing in green and to dress appropriately in neat, clean attire.
<b>64</b>	Elmira Site Visit	Can incarcerated individuals housed in RRU be dialyzed with other individuals?	No, but it has yet to be an issue.
<b>65</b>	Elmira Site Visit	How are supplies handled?	Supplies are handled by DOCCS staff.
<b>66</b>	Elmira Site Visit	Is there a loading dock?	Yes, Elmira CF has a loading dock.
<b>67</b>	Elmira Site Visit	Who handles cleaning of the dialysis unit and when does this occur?	Elmira's dialysis unit is cleaned by porters during hours of operation.
<b>68</b>	Elmira Site Visit	Are sharps double locked and counted shift to shift?	All sharps are double-locked and counted each shift, in accordance with DOCCS and NYS Regulations.
<b>69</b>	Elmira Site Visit	Who removed the biomedical waste?	Porters at the Elmira CF remove the biomedical waste.
<b>70</b>	Elmira Site Visit	Who owns the dialysis machines and the water filtration system?	The current vendor, DaVita, owns both the dialysis machines and water filtration system.
<b>71</b>	Elmira Site Visit	Is there a backup generator and is this maintained by DOCCS?	Yes, Elmira CF has a backup generator, and it is maintained by DOCCS.
<b>72</b>	Elmira Site Visit	Is there a scale and who owns this?	Yes, Elmira CF has a scale, and it is owned by DOCCS.
<b>73</b>	Elmira Site Visit	Who maintains the backflow preventers?	All dialysis related equipment/infrastructure inside the dialysis unit is maintained by the current contractor.
<b>74</b>	Elmira Site Visit	Would a social worker and dietitian need to be provided by the dialysis contractor?	Please refer to Section XII, B. 1 . and Addendum 2.
<b>75</b>	Elmira Site Visit	How would contractor's biomedical staff be handled related to security/access?	Elmira CF would establish a standing gate pass, once cleared by security.
<b>76</b>	Elmira Site Visit	Average number of dialysis patients paroled from Elmira per year?	Less than 1/year on average.
<b>77</b>	Elmira Site Visit	Is Elmira a medium or a maximum-security facility?	Elmira is a maximum-security correctional facility.
<b>78</b>	Elmira Site Visit	Can staff bring stuff in their own clear plastic containers?	Yes, not to exceed 1,521 cubic inches, with black nylon edging and one black carry strap/handle with a

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

			zippered pouch in front. Assigned staff will be provided with a DOCCS issued clear bag.
<b>79</b>	Elmira Site Visit	Is there a size restriction on these clear carrying bags?	Yes, approximate dimension 11" wide by 7" deep by 10" tall with a zipper pouch in front.
<b>80</b>	Elmira Site Visit	Does the facility house sexual offenders and can they be dialyzed with other incarcerated individuals?	1) Yes, Elmira CF houses sexual offenders. 2) Yes, sexual offenders can be dialyzed with other incarcerated individuals.
<b>81</b>	Elmira Site Visit	Is there a staff cafeteria?	No, Elmira does not have a staff cafeteria.
<b>82</b>	Elmira Site Visit	Are medications provided by the facility pharmacy?	Medications required for the dialysis treatment are the responsibility of the vendor. Vancomycin and gentamicin are provided by the vendor. Any other medication that a patient requires outside of these, or antibiotics that are for treating non-dialysis related infections are supplied by DOCCS.
<b>83</b>	Elmira Site Visit	Is any mixing of bicarbonate done?	No.
<b>84</b>	Elmira Site Visit	Current number of contract staff?	Currently there are eight (8) contracted staff for the dialysis program at Elmira CF.
<b>85</b>	Elmira Site Visit	Is there a patient bathroom?	Yes, per RFP DOCCS will provide separate staff and Incarcerated Individual bathrooms.
<b>86</b>	Elmira Site Visit	How many staff are used to dialyze six (6) incarcerated individuals?	Currently, there are two (2) staff for six (6) dialysis patients at Elmira CF.
<b>87</b>	Elmira Site Visit	Are there minimum mandatory staffing levels in NYS?	Ratio is 1 nurse to 12 patients with 3 techs. Each tech has a working pod of 4 patients.
<b>88</b>	Elmira Site Visit	What work is not allowed to be done by the patient care techs (CCHT) in NYS?	Refer to NYS Codes, Rules, Regulations Section <b>757.3</b> Chronic renal dialysis service staffing.
<b>89</b>	Elmira Site Visit	What is the square footage of the dialysis unit?	The main area of dialysis is 1,200 sq. ft. This does not include storage rooms or nurses' area.
<b>90</b>	Elmira Site Visit	Who does the centrifuging of blood?	Laboratory vendor staff.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>91</b>	Elmira Site Visit	Does DOCCS incur the cost of laboratory work?	Yes, DOCCS incurs the cost of laboratory work.
<b>92</b>	Elmira Site Visit	How is the regular dialysis lab work handled?	Currently lab work is delivered by DOCCS courier to outside hospital.
<b>93</b>	Elmira Site Visit	How is other lab work handled?	All other lab work is handled by DOCCS through the statewide contract with Bio-Reference for lab work.
<b>94</b>	Elmira Site Visit	Does dialysis contract staff draw blood from lines for non-dialysis needs?	Occasionally due to poor peripheral access.
<b>95</b>	Elmira Site Visit	How are keys handled?	Contract dialysis staff do not draw or handle keys, this is all done by security staff.
<b>96</b>	Elmira Site Visit	Does dialysis staff ever administer IV antibiotics?	Yes.
<b>97</b>	Elmira Site Visit	Does dialysis staff ever administer blood?	No.
<b>98</b>	Elmira Site Visit	Are catheter infections much of an issue?	No.
<b>99</b>	Elmira Site Visit	Any issues with availability of incarcerated individuals for dialysis?	No, dialysis patients are generally housed on the block nearest the unit.
<b>100</b>	Elmira Site Visit	Any movement of incarcerated individuals during count?	No, there is no movement during count.
<b>101</b>	Elmira Site Visit	Is dialysis still provided during facility lockdown?	Yes, dialysis services will still need to be provided during facility lockdowns.
<b>102</b>	Elmira Site Visit	Do you have many refusals of dialysis and what is the process?	Refusals happen on occasion and document in accordance with DOCCS policy.
<b>103</b>	Elmira Site Visit	Did NaphCare ever provide services to Elmira?	This question is not relevant to the development of a proposal under this RFP.
<b>104</b>	Elmira Site Visit	Do dialysis patients have access to televisions and are these provided by DOCCS?	1) Yes, dialysis patients have access to televisions. 2) Yes, televisions are provided by DOCCS.
<b>105</b>	Elmira Site Visit	Are tablets allowed in dialysis unit?	No. Tablets are not allowed in the dialysis unit.
<b>106</b>	Fishkill Site Visit	What is the name of the current medical director?	The current Medical Director for Fishkill CF is Dr. Malvarosa.



**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>107</b>	Fishkill Site Visit	Do you currently have a nephrologist?	DOCCS utilizes numerous nephrologists throughout the state, through agreements and contracts with provider groups and hospitals.
<b>108</b>	Fishkill Site Visit	Was the former nephrologist contracted by DOCCS or NaphCare?	This question is not relevant to the development of a proposal under this RFP.
<b>109</b>	Fishkill Site Visit	What was the name of the former nephrologist?	This question is not relevant to the development of a proposal under this RFP.
<b>110</b>	Fishkill Site Visit	What outside hospital do you utilize?	Montefiore Mount Vernon Hospital is generally used but others can be used depending on the need.
<b>111</b>	Fishkill Site Visit	Who handles your laboratory work?	DOCCS has a statewide contract with Bio-Reference for lab work.
<b>112</b>	Fishkill Site Visit	Do you have an EMR?	Not at the present time, though contracting efforts are in process for one.
<b>113</b>	Fishkill Site Visit	Are paper records sent to medical records?	Yes, at the end of each month.
<b>114</b>	Fishkill Site Visit	Do you have a social worker and dietitian on site?	No social worker on site but the regional dietitian maintains an office on site.
<b>115</b>	Fishkill Site Visit	Does the dietitian see the dialysis patients?	Yes, the dietitian sees anyone on a special diet. See Addendum 2.
<b>116</b>	Fishkill Site Visit	Who handles the biomedical waste?	Disposal of medical waste is contracted out and paid for by DOCCS.
<b>117</b>	Fishkill Site Visit	Who responds to medical emergencies in the dialysis unit?	DOCCS staff respond to medical emergencies within the dialysis unit.
<b>118</b>	Fishkill Site Visit	Is a crash cart maintained in the dialysis unit?	No, an emergency response bag would be carried by responding DOCCS staff.
<b>119</b>	Fishkill Site Visit	How close is the dialysis unit to other health services?	Dialysis is located in the RMU basement. Emergency room clinic is on the first floor.
<b>120</b>	Fishkill Site Visit	Is there an AED in the dialysis unit?	No, but there are two (2) maintained in the building.
<b>121</b>	Fishkill Site Visit	How are pre-dialysis patients handled?	They are referred to a nephrology specialist contracted with DOCCS.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>122</b>	Fishkill Site Visit	Does the facility have telemedicine equipment?	Yes.
<b>123</b>	Fishkill Site Visit	Is tele-nephrology allowed?	For visits that do not require an in-person examination, telemedicine can be utilized with DOCCS existing telemed equipment.
<b>124</b>	Fishkill Site Visit	Any 1:1 dialysis need?	No, not at this time.
<b>125</b>	Fishkill Site Visit	How are segregation cases handled in the dialysis unit?	If we had the need, an officer would be with the Incarcerated Individual.
<b>126</b>	Fishkill Site Visit	How many dialysis patients currently at Fishkill?	Fishkill currently has 9 dialysis patients.
<b>127</b>	Fishkill Site Visit	Is the dialysis unit surveyed by anyone?	Historically, only DOCCS during Sanitation Audits.
<b>128</b>	Fishkill Site Visit	How often are dialysis patients paroled from Fishkill?	Approximately 1/year on average.
<b>129</b>	Fishkill Site Visit	Is there internet access?	Yes, but limited. All computer access is controlled by ITS.
<b>130</b>	Fishkill Site Visit	Are there phone lines?	Yes.
<b>131</b>	Fishkill Site Visit	Is security staff present in the dialysis unit during all hours of operation?	Yes.
<b>132</b>	Fishkill Site Visit	Do porters work in the dialysis unit during hours of operation?	Not normally but can be called upon if needed.
<b>133</b>	Fishkill Site Visit	Who is responsible for discharge planning of dialysis patients	Per RFP 2020-09 page 8, Section VI Scope of Service – Upon parole or other discharge from custody of DOCCS, provider shall arrange for the referral of the incarcerated individual to an appropriate community-based dialysis facility or provider for dialysis services following release.
<b>134</b>	Fishkill Site Visit	Is staff allowed to bring food into the facility?	Yes, contracted staff can bring in their own food/lunch.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>135</b>	Fishkill Site Visit	Any rules about uniform colors?	Not officially, however, staff is encouraged to avoid dressing in green and to dress appropriately in neat, clean attire.
<b>136</b>	Fishkill Site Visit	Any dialysis segregation based on criminal background (e.g., sex offenders)?	No, all Incarcerated Individuals are dialyzed together.
<b>137</b>	Fishkill Site Visit	Is there a loading dock?	Yes, Fishkill CF has a loading dock.
<b>138</b>	Fishkill Site Visit	How are supplies handled?	Supplies are received on the loading dock and then delivered to dialysis unit by DOCCS staff.
<b>139</b>	Fishkill Site Visit	Times for supplies delivery?	Monday through Friday, 6:30AM to 2:30PM; however, delivery will be delayed between 11:30-1:00PM.
<b>140</b>	Fishkill Site Visit	Can sharps be maintained in the dialysis unit and do they need to be double-locked and counted from shift to shift?	All sharps are double-locked and counted each shift, in accordance with DOCCS and NYS Regulations.
<b>141</b>	Fishkill Site Visit	Protocols for hazardous materials?	This question is too vague to answer as worded and therefore, the Department cannot provide a response.
<b>142</b>	Fishkill Site Visit	Is there a generator and who is responsible for maintenance?	Yes, Fishkill CF has a backup generator that DOCCS is responsible for maintenance.
<b>143</b>	Fishkill Site Visit	How will regular visits by biomedical staff/tools be handled?	Gate clearance with tool inventory list maintained at front gate, checked in before and after the visit, escorted by CO during entire visit.
<b>144</b>	Fishkill Site Visit	Are any biomedical tools maintained on the dialysis unit (ex. Locked box)?	No.
<b>145</b>	Fishkill Site Visit	How are computer printers handled?	DOCCS will provide access to printers for the vendor.
<b>146</b>	Fishkill Site Visit	Is there a wheelchair scale and who maintains it?	Yes, Fishkill CF has a wheelchair scale that is maintained by DOCCS.
<b>147</b>	Fishkill Site Visit	Typical two-weeks for security clearance of new staff and then two-day orientation.	Yes.
<b>148</b>	Fishkill Site Visit	Would dialysis staff receive an ID badge?	Yes.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>149</b>	Fishkill Site Visit	Would dialysis staff be carrying keys?	Yes, dialysis staff at Fishkill CF would carry keys.
<b>150</b>	Fishkill Site Visit	Any dialysis equipment left behind?	Only the water filtration system remains on-site.
<b>151</b>	Fishkill Site Visit	Who owns the water filtration system.	DOCCS.
<b>152</b>	Fishkill Site Visit	Are attempts made to schedule outside appointments so as not to conflict with dialysis?	Yes, whenever possible.
<b>153</b>	Fishkill Site Visit	How many COs on unit?	One (1) Correction Office is present on the unit.
<b>154</b>	Fishkill Site Visit	What is the security level?	Fishkill CF is a medium security facility.
<b>155</b>	Fishkill Site Visit	Any isolation rooms in dialysis unit?	No isolation rooms in the dialysis unit.
<b>156</b>	Fishkill Site Visit	How are dialysis medications handled and who incurs the cost?	Medications required for the dialysis treatment are the responsibility of the vendor. Vancomycin and gentamicin are provided by the vendor. Any other medication that a patient requires outside of these, or antibiotics that are for treating non-dialysis related infections are supplied by DOCCS.
<b>157</b>	Fishkill Site Visit	Are the oxygen concentrators maintained by Fishkill/DOCCS?	Yes, the oxygen concentrators are maintained by DOCCS.
<b>158</b>	Fishkill Site Visit	How many dialysis catheter patients now?	Currently, Fishkill CF has 10 dialysis catheter patients.
<b>159</b>	Fishkill Site Visit	Are attempts made to get catheters removed?	Yes, patients are sent to a vascular specialist.
<b>160</b>	Fishkill Site Visit	Did dialysis staff ever draw blood or administer IV's (i.e., non-dialysis issues)?	If an Incarcerated Individual was scheduled for a lab draw and was in dialysis, the vendor would obtain the sample and give it to the Lab tech.
<b>161</b>	Fishkill Site Visit	Are fishkill health services administered by DOCCS staff?	Yes.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>162</b>	Fishkill Site Visit	Are QI meetings held?	Quarterly for health services but no previous involvement of dialysis staff.
<b>163</b>	Mohawk/Walsh RMU Site Visit	Current population in Walsh RMU	Currently there are approximately 152 Incarcerated Individuals in the Walsh RMU.
<b>164</b>	Mohawk/Walsh RMU Site Visit	Current medical director?	Current medical director at Walsh RMU is Dr. Bapana.
<b>165</b>	Mohawk/Walsh RMU Site Visit	Current nephrologist?	DOCCS utilizes numerous nephrologists throughout the state, through agreements and contracts with provider groups and hospitals.
<b>167</b>	Mohawk/Walsh RMU Site Visit	Lab?	DOCCS has a statewide contract with Bio-Reference for lab work.
<b>168</b>	Mohawk/Walsh RMU Site Visit	Did Bio-Reference also handle the dialysis labs?	N/A
<b>169</b>	Mohawk/Walsh RMU Site Visit	EMR?	Not at the present time, though contracting efforts are in process for one.
<b>170</b>	Mohawk/Walsh RMU Site Visit	Social worker and dietitian on site?	Walsh RMU does not have a social worker on-site but currently has a dietitian on site. Please refer to Section XII, B. 1 . and Addendum 2.
<b>171</b>	Mohawk/Walsh RMU Site Visit	Who handles the cost of biomedical waste?	Disposal of medical waste is contracted out and paid for by DOCCS.
<b>172</b>	Mohawk/Walsh RMU Site Visit	Who responds to medical emergencies?	DOCCS staff respond to medical emergencies at Mohawk/Walsh RMU.
<b>173</b>	Mohawk/Walsh RMU Site Visit	Any ventilator patients?	No.
<b>174</b>	Mohawk/Walsh RMU Site Visit	Any high-acuity patients?	Yes.
<b>175</b>	Mohawk/Walsh RMU Site Visit	Who can survey the dialysis unit?	Historically, dialysis units at other sites were only surveyed by DOCCS during Sanitation Audits.
<b>176</b>	Mohawk/Walsh RMU Site Visit	Internet access on dialysis unit?	Yes, but limited. All computer access is controlled by ITS.
<b>178</b>	Mohawk/Walsh RMU Site Visit	Would dialysis staff have access to computers and who would provide these?	Per RFP page 9 – DOCCS will provide all non-treatment related equipment for the provision of chronic hemodialysis services.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>179</b>	Mohawk/Walsh RMU Site Visit	How are supplies handled?	Walsh RMU has their own central supply with loading dock.
<b>180</b>	Mohawk/Walsh RMU Site Visit	How is cleaning of the dialysis unit handled?	Cleaning of the dialysis unit at Walsh RMU is handled afterhours by porters.
<b>181</b>	Mohawk/Walsh RMU Site Visit	Are porters trained in biohazardous cleanup?	Yes, DOCCS porters utilized on the dialysis unit are trained in biohazardous cleanup.
<b>182</b>	Mohawk/Walsh RMU Site Visit	Can sharps be maintained in the dialysis unit and do they need to be double-locked and counted from shift to shift.	Yes, sharps can be maintained in the Walsh RMU dialysis unit. All sharps are double-locked and counted each shift, in accordance with DOCCS and NYS Regulations.
<b>183</b>	Mohawk/Walsh RMU Site Visit	Is the generator maintained by DOCCS?	Yes, DOCCS maintains the backup generator.
<b>184</b>	Mohawk/Walsh RMU Site Visit	How will regular visit by biomedical staff/tools be handled?	Gate clearance with tool inventory list maintained at front gate, checked in before and after the visit, escorted by CO during entire visit.
<b>185</b>	Mohawk/Walsh RMU Site Visit	Are any biomedical tools maintained on the dialysis unit (for example in a locked box)?	No, but Walsh RMU would be willing to discuss after contract award.
<b>186</b>	Mohawk/Walsh RMU Site Visit	Typical two-weeks for security clearance of new staff and then two-day orientation?	Yes.
<b>187</b>	Mohawk/Walsh RMU Site Visit	Would security staff be present during all hours of dialysis operation?	Yes.
<b>188</b>	Mohawk/Walsh RMU Site Visit	Are there any restriction on food/drink that can be brought in by staff?	Will be discussed during facility orientation (allowable items list in Dir 4936 Att A.
<b>189</b>	Mohawk/Walsh RMU Site Visit	Are there any dialysis patients currently in the RMU?	No.
<b>190</b>	Mohawk/Walsh RMU Site Visit	Will segregated dialysis be required for certain incarcerated individuals based on their criminal backgrounds?	No, all incarcerated individuals are dialyzed together, however RRU individuals are shackled for movement but could be unshackled for dialysis since the transport CO would remain with them during the treatment time.
<b>191</b>	Mohawk/Walsh RMU Site Visit	How are pre-dialysis patients being managed?	Being followed by nephrology and then moved if/when dialysis becomes necessary.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>192</b>	Mohawk/Walsh RMU Site Visit	Can contracted staff draw keys?	Yes, contracted staff at Mohawk/Walsh RMU will draw keys.
<b>193</b>	Mohawk/Walsh RMU Site Visit	What is the square footage of the proposed dialysis space?	The room itself is 1,324 sq. ft.
<b>194</b>	Section VI – Scope of Services	Can you provide additional information around Medical Director roles and responsibilities	Refer to scope pgs. 8 & 9.
<b>195</b>	Section VI – Scope of Services	Can you provide additional information around Nephrology/Medical Director 24/7 coverage? What services would be providing to the incarcerated individuals by the medical director and/or nephrologist after normal operating hours of the dialysis unit?	Possibly clarifying orders from dialysis staff; phone calls from DOCCS providers with urgent questions regarding dialysis patient(s).
<b>196</b>	Section VI – Scope of Services	Medical Director /Nephrologist, can you provide additional information around biweekly assessment and annual physical of dialysis patients?	Refer to scope pages 8 & 9.
<b>197</b>	Section VI – Scope of Services	Mohawk facility – timeline for up and operational as construction of hemodialysis space is TBD?	Depending on need, it may take a month or two to complete all changes/updates needed.
<b>198</b>	Section VI – Scope of Services	Can you provide additional information around discharge of incarcerated individuals to outpatient facilities? Estimated volume per month and/or annual?	RFP pg. 8. Approximately 5/year statewide.
<b>199</b>	Section VI – Scope of Services	Can you confirm who owns the central RO system at Wende Correctional Facility?	DOCCS owns the central RO system at Wende Correctional Facility.
<b>200</b>	Clinical	What is the physician’s name and/or name of practice of the current medical director at Fishkill Correctional Facility?	Facility Health Service Director Mario Malvarosa. See answer to question 106 above.
<b>201</b>	Clinical	What is the physician’s name and/or name of practice of the current medical director at Elmira Correctional Facility?	Dr. John Ricciardelli is the current medical director at Elmira. See answer to question 47 above.



**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>202</b>	Clinical	What is the physician's name and/or name of practice of the current medical director at Walsh Reginal Medical Unit?	Dr. Bapana is the current Medical Director at Walsh RMU. See answer to question 164 above.
<b>203</b>	Clinical	What is the physician's name and/or name of practice of the current medical director at Wende Correctional Facility?	Dr. Shahid Haque is the on-site Medical Director at Wende. See answer to question 14 above.
<b>204</b>	Clinical	What is the physician's name and/or name of practice of the current nephrologist at Fishkill Correctional Facility?	Dr. Muhammad Qadir
<b>205</b>	Clinical	What is the physician's name and/or name of practice of the current nephrologist at Elmira Correctional Facility?	SUNY Upstate Nephrology
<b>206</b>	Clinical	What is the physician's name and/or name of practice of the current nephrologist at Walsh Regional Medical Unit?	SUNY Upstate Nephrology
<b>207</b>	Clinical	What is the physician's name and/or name of practice of the current nephrologist at Wende Correctional Facility?	Dr. Rabi Yacoub
<b>208</b>	Clinical	What is the name and address of the hospital used for referrals at Fishkill Correctional Facility?	Montefiore Mount Vernon Hospital 12 North 7 <sup>th</sup> Avenue Mount Vernon, NY 10550
<b>209</b>	Clinical	What is the name and address of the hospital used for referrals at Elmira Correctional Facility?	Arnot Ogden Medical Center 600 Roe Ave., Elmira, NY 14905
<b>210</b>	Clinical	What is the name and address of the hospital used for referrals at Walsh Correctional Facility?	Erie County Medical Center 462 Grider St. Buffalo, NY 14215
<b>211</b>	Clinical	What is the name and address of the hospital used for referrals at Wende Correctional Facility?	Erie County Medical Center Corp. 462 Grider street Buffalo, NY 14215
<b>212</b>	Clinical	What is the company name of the patient lab services provider patient at Fishkill, Elmira, Walsh, and Wende?	Bio-Reference Laboratories, Inc.



**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>213</b>	Clinical	Are the costs of patient labs the responsibility of DOCCS or of the Dialysis vendor?	DOCCS is responsible for all costs associated with hemodialysis patient labs.
<b>214</b>	Clinical	Will the dialysis vendor be responsible for assisting in drawing non-dialysis related lab samples during dialysis?	Non-dialysis related labs are performed by the contracted laboratory vendor.
<b>215</b>	Clinical	What EMR system is currently utilized by the DOCCS at Fishkill, Elmira, Walsh, and Wende? Is there a dialysis component of the system?	DOCCS does not have an EMR at the present time, though contracting efforts are in process for one.
<b>216</b>	Clinical	Will the dialysis vendor be required to utilize the EMR system that is used and maintained by the DOCCS?	DOCCS does not have an EMR at the present time, though contracting efforts are in process for one. There will be no requirement for the vendor.
<b>217</b>	Clinical	Does the DOCCS employ and/or subcontract out social worker and dietitian services for dialysis patients?	Please refer to Section XII, B. 1 . and Addendum 2.
<b>218</b>	Clinical	Is the dialysis vendor responsible for securing social services at all four sites? If it's the responsibility of the dialysis vendor, can these services be provided remotely, or do they have to be provided onsite?	<ol style="list-style-type: none"> <li>1. See RFP 2024-09 page 8, section VI – Scope of Service, bullet #6.</li> <li>2. Telemed equipment is available for the vendor to utilize when medically appropriate.</li> </ol>
<b>219</b>	Clinical	Is the dialysis vendor responsible for securing dietitian services at all four sites? If it's the responsibility of the dialysis vendor, can these services be provided remotely, or do they have to be provided onsite?	See Addendum 2 for clarification on dietician.
<b>220</b>	Clinical	Is there a managed healthcare vendor for the state or is the healthcare service under the guidance and purview of the DOCCS?	Healthcare services is under the guidance and purview of DOCCS.
<b>221</b>	Clinical	Are dialysis related medications, i.e. ESA's, IV Iron, Vit D analogs provided by DOCCS/Managed healthcare provider or is the procurement and cost the responsibility of the dialysis vendor?	<ol style="list-style-type: none"> <li>1. Medications required for the dialysis treatment are the responsibility of the vendor. Vancomycin and gentamicin are provided by the vendor. Any other medication that a</li> </ol>

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

			patient requires outside of these, or antibiotics that are for treating non-dialysis related infections are supplied by DOCCS.
<b>222</b>	Clinical	Is the DOCCS responsible for securing the contract and bearing the cost for disposal of biomedical waste at all four facilities?	Yes, DOCCS is responsible for disposal of medical waste at all four facilities.
<b>223</b>	Clinical	Is the dialysis vendor responsible for securing the contract and bearing the cost for disposal of biomedical waste at all four facilities?	No, the Vendor is not responsible for securing a contract or bearing any cost for disposal of biomedical waste at any facility. DOCCS has a medical waste contract in place at all four facilities.
<b>224</b>	Clinical	Will the dialysis vendor be required to administer any non-dialysis medications such as vaccines or IV antibiotics, or assist with any duties other than dialysis?	If IV antibiotics are part of the patient's dialysis treatment plan, then the vendor would be expected to administer.
<b>225</b>	Clinical	What is the current process and response from facility medical staff in the event of medical emergency or if a patient needs to be sent off site for care?	DOCCS medical staff respond to all medical emergencies and arrange for EMS when needed.
<b>226</b>	Clinical	Will the dialysis vendor be required to keep and maintain a crash cart on the unit at all four facilities?	No, the dialysis vendor is not required to keep a crash cart on the dialysis units.
<b>227</b>	Clinical	Is management of the CKD clinic the responsibility of the DOCCS or the dialysis vendor? How many are current patients? a. Is it a separate contract? b. Who currently runs the clinic? c. How often are patients seen? d. What location(s) is the CKD Clinic?	Refer to RFP Pg 8 & 9 Current statewide total= 40  A & B- This is not relevant to the development of a proposal under this RFP. C- as determined by the dialysis provider. D- Refer to RFP page 8.
<b>228</b>	Clinical	Do all four facilities have telemedicine capability? If so, what is the system currently in place?	Yes. Currently DOCCS uses Cisco WebEx Room Kit.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>229</b>	Clinical	Is tele-nephrology allowable for biweekly nephrology assessments of patients at any or all of the four facilities?	For visits that do not require an in-person examination, telemedicine can be utilized with DOCCS existing telemed equipment.
<b>230</b>	Clinical	Are there any dialysis treatments rendered outside of the dialysis unit, i.e. 1:1 treatment at any of the four facilities?	The only dialysis taking place outside of the dialysis unit would be if the patient were hospitalized.
<b>231</b>	Clinical	Are services currently provided for high acuity patients, i.e. ventilator dependent, nonmobile, etc. at any of the four facilities?	DOCCS does not house patients on ventilators. There are patients in wheelchairs.
<b>232</b>	Clinical	Are any of the sites surveyed or certified by any entity, i.e. Department of Health, NCCHC, CMS, etc.?	The sites have never been surveyed in the past by these entities
<b>233</b>	Clinical	Are efforts made to send patients out for other appointments on non-dialysis days? If so, what is the current process in place to ensure that dialysis patients schedule other non-dialysis related appointments on non-dialysis days?	Scheduling is handled on the facility and Central Office level. Dialysis appointments are entered into the centralized scheduling system to avoid any appointment conflicts.
<b>234</b>	Biomedical	Is any of the current equipment owned by the DOCCS at any of the four facilities?	The water systems at Wende and Fishkill are owned by DOCCS
<b>235</b>	Biomedical	If a successful bidder is not the incumbent, will the current equipment remain on site at all four facilities?	No, no equipment has been left at Wende or Fishkill, Walsh RMU would be a brand-new dialysis unit and any equipment at Elmira is owned by the current vendor.
<b>236</b>	Biomedical	What are the model numbers and hours of the current equipment at all four facilities?	N/A
<b>237</b>	Biomedical	Does each facility have a backup generator that supplies power where the dialysis unit is housed?	Yes, DOCCS has a back-up generator for all four facilities. See Answers to Questions 71, 142 & 183.
<b>238</b>	Biomedical	What is the process for our equipment technicians to enter the facilities with tools and necessary items to repair and maintain machines, Ros, etc.?	Gate clearance with tool inventory list maintained at front gate, checked in before and after the visit, escorted by CO during entire visit. See answers to questions 143 & 184 above.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>239</b>	Biomedical	Do all four facilities have back-up water vendors, reverse osmosis, and potable water?	No
<b>240</b>	Biomedical	Are all dialysis machines and portable reverse osmosis at all four locations on dedicated GFCI outlets? Are the FGCI outlets 15 amp or 20amp?	Both the regular and emergency outlets are 20 amp
<b>241</b>	Biomedical	Are backflow preventers (RPZ) and/or water blending valves maintained by the DOCCS or the dialysis vendor?	Maintained by DOCCS at Wende and Fishkill currently.
<b>242</b>	Biomedical	Can biomedical staff bring in work laptop for documenting service? If so, will biomedical staff have access to Wi-Fi?	No.
<b>243</b>	Biomedical	Will printers be available for biomedical staff on site at all four facilities? If not, may biomedical staff provide one for each unit?	Yes, DOCCS printers will be available to staff.
<b>244</b>	Biomedical	Do dialysis drains have proper slope and air gap at all four facilities?	Mohawk- will have to be installed. Fishkill and Wende have proper slope and air gap. Elmira- can't see the slopes of the drains because they are buried in the walls; boxes in the walls sort of have an air gap.
<b>245</b>	Biomedical	Is the water supply to dialysis tempered or cold water-only to each portable/central reverse osmosis device (RO)?	Mohawk – will have to be installed. Elmira water is tempered thru a blending valve. Fishkill- hot and cold water to a mixing valve. Wende cold water.
<b>246</b>	Biomedical	Does each facility have properly placed eye wash stations?	DOCCS has eye wash stations placed throughout the facilities.
<b>247</b>	Biomedical	Is there sufficient water pressure to each portable/Central reverse osmosis machine (RO) of at least 40 PSI at all four facilities?	Yes, all facilities have sufficient water pressure of at least 60PSI. Elmira CF has had erratic pressure at times with observed pressure as low at 20 PSI causing RO alarms.
<b>248</b>	Other	Is each unit equipped with internet access and phone lines? Are there restrictions on	There are phone lines and limited internet access; as controlled by NYS ITS.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

		applications or websites that are allowed in each facility?	
<b>249</b>	Other	Does the DOCCS provide computers for the dialysis unit or is that the responsibility of the dialysis vendor?	Please see RFP 2024-09 Section VI page 9, first bullet.
<b>250</b>	Other	Is security present at all times while inmates are present in the dialysis unit?	Yes, security is present at all times while incarcerated individuals are present. See answers to questions 24, 131 & 187 above.
<b>251</b>	Other	Under 'Background Checks' it states that 'DOCCS shall not be held liable for any costs incurred by the Contractor to perform background checks'. Is it accurate that the vendor will be responsible to complete and provide their own background checks and that applicants will not be ran through a DOCCS background check process?	No, the vendor will provide the background check to know who you are hiring. DOCCS will complete a background check to work within a correctional facility. See RFP 2024-09 Page. 16 – Background Check Requirements.
<b>252</b>	Other	What is the typical turnaround time for getting employees of the dialysis vendor cleared to work at the facility?	Variable, but minimum of two weeks. See answers to questions 11, 60, 147 & 186 above.
<b>253</b>	Other	<ol style="list-style-type: none"> <li>1. Is there mandatory DOCCS training prior to any employee being able to begin work?</li> <li>2. How long is the training and how often is it offered?</li> <li>3. Does this apply to part time and per diem contractors such as equipment repair technicians, social workers, etc.?</li> </ol>	<ol style="list-style-type: none"> <li>1. Yes. See answers to questions 12 &amp; 61 above.</li> <li>2. The training is 16 hours given in the first two days (8 hours each day) at each facility.</li> <li>3. Yes, this applies to both part time and per diem employees. See answers to questions 75, 143, 184 &amp; 238 above.</li> </ol>
<b>254</b>	Other	<ol style="list-style-type: none"> <li>1. What is the requirement for dialysis vendor corporate team to visit the sites? They would be there much less frequently than a normal dialysis vendor employee.</li> <li>2. Is a day pass possible or will the corporate team need to be badged?</li> </ol>	<ol style="list-style-type: none"> <li>1. See answers to questions 75, 143, 184 &amp; 238 above.</li> <li>2. See answers to questions 75, 143, 184 &amp; 238 above.</li> </ol>

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>255</b>	Other	What is the average number of patients paroled annually for placement?	On average, no more than 5/year statewide.
<b>256</b>	Other	Is it the sole responsibility of the dialysis vendor to secure community-based dialysis	Refer to RFP 2024-09 Section VI – Scope of Services on page 8.
<b>257</b>	Other	1. Are staff permitted to bring in food and drink? 2. What are the stipulations surrounding this?	1. Yes, see answers to questions 37 & 134 above. 2. See answers t questions 37, 134 & 188 above.
<b>258</b>	Other	What items are permissible to be brought in by staff? i.e. s/size of bag, phones, keys, computer, etc.	No glass, no phones, smart watches or anything with Bluetooth/wi-fi capabilities- this will be reviewed during facility orientation with all staff. DOCCS will provide a clear bag.
<b>259</b>	Other	Are there any restrictions for color of clothing for dialysis vendor staff?	See answers to questions 40, 63, & 135 above.
<b>260</b>	Other	Are there special requirements for dialyzing different levels of custody patients such as separate shifts, segregation, etc.?	No, see answers for questions 40, 63 & 135 above.
<b>261</b>	Other	1. What is the process for delivery of dialysis supplies from third party suppliers? 2. Are there certain allowable days and times for delivery of supplies? 3. Is there a loading dock at all four facilities? 4. Is it the responsibility of the DOCCS or dialysis vendor employees to unload and received supplies?	1. Supplies are received on the loading dock and then delivered to dialysis unit by DOCCS staff. 2. This will vary depending on the facility. 3. Yes, all four facilities have loading docks. 4. DOCCS will receive and unload all supplies.  See answers to questions 27, 65, 66, 137, 138, 139, & 179
<b>262</b>	Other	What is the current process for delivering dialysis supplies to each dialysis unit at all four facilities? Is the delivery of dialysis supplies to each dialysis unit the responsibility of the dialysis vendor employees, the DOCCS warehouse staff, or incarcerated individuals?	Supplies are received on the loading dock and then delivered to dialysis unit by DOCCS staff and/or by the incarcerated individuals under supervision.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>263</b>	Other	If dialysis supplies are stored outside of the dialysis unit, where are they stored at all four facilities?	Dependent on facility. Will be discussed with vendor after contract award.
<b>264</b>	Other	Is there environmental services that will clean the dialysis unit routinely? If so, how often?	DOCCS cleans the dialysis unit regularly.
<b>265</b>	Other	Can sharps be kept in the dialysis unit if behind double lock? Is there a requirement for daily sharps count?	Dependent on the facility preference. All sharps must be double locked and counted each shift, in accordance with DOCCS and NYS Regulations.
<b>266</b>	RFP 2024-09	Please clarify the submittal time and due date for all questions. The RFP on Page 5 states that all questions are due no later than July 31, 2024, at 3 p.m. but eh “New York RFP Key information” Document and section III. Key Events/Dates on RFP Page 6 state that the written bidder’s questions deadline is August 15, 2024. The later date seems appropriate since it will allow time following completion of all site visits to formulate and submit questions. Please advise.	See addendum dated July 29, 2024.
<b>267</b>	RFP 2024-09	Bidders are required to submit a MWBE Utilization Plan with their proposals; however, the RFP lists as “0” the goals for all categories of MWBE participation. Please clarify that bidders are required to submit a plan that reflects 0 percent goals across all categories listed in the RFP under Business Participation Opportunities for MWBEs on Page 11 and 12 and Attachment F of the RFP?	As stated in RFP 2024-09 MWBE goals have been set at 0, therefore, you will not be required to submit an MWBE Utilization Plan.
<b>268</b>	RFP 2024-09	The Bid Submission Checklist does not include a MWBE Utilization Plan but one is referenced in the RFP on Page 11 and 12 and in Attachment F. If one is required, should it be included in Part I and please add it to the	Please see response to question 267.



**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

		checklist. If it is not required, please amend language that states if bidder does not include one, they will be considered non-responsive and may be disqualified (RFP Page 11).	
<b>269</b>	RFP 2024-09	Regarding the Non-Disclosure Agreement Requirement in Item 8 on Page 30 of the RFP, please clarify if this is required to be submitted with the proposal or submitted upon award?	As stated in RFP 2024-09 Attachment E, Legal Forms, Non-Disclosure Agreement will be required upon notice of tentative award.
<b>270</b>	RFP 2024-09	Item G on RFP Page 32 states: "Upon contract award, if Contractor is not able to start the program on April 1, 2018, DOCCS has the right to withdraw its award. The proposal with the second highest point allocation will then be awarded a contract." This appears to be copy and pasted from a prior procurement. Please update the date April 1, 2018, to account for the timing of this procurement.	Please see Addendum 2.
<b>271</b>	RFP 2024-09	Are bidders required to submit Tax Law § 5-A Form ST-220-TD directly to DTF <a href="http://www.tax.ny.gov">http://www.tax.ny.gov</a> prior to or in conjunction with proposal submittal or is this Form only required at notice of award? This form is not mentioned on the Bid Submission Checklist. Please advise.	As stated in RFP 2024-09 Attachment E, Legal Forms, Tax and Finance Forms will be required upon notice of tentative award.
<b>272</b>	RFP 2024-09	Is the Non-Collusive Bidding Certification referenced in the RFP a required form or statement that must be included in the proposal? If so, where should it be included?	No.



**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

		It is not listed on the Bid Submission Checklist.	
<b>273</b>	RFP 2024-09	The RFP states: “Read and complete the attached Encouraging Use of New York State Businesses in Contract Performance located in Attachment M and return as part of your proposal.” However, the Bid Submission Checklist does not include this attachment in its list of submittals. Should the Encouraging Use of New York State Businesses in Contract Performance (Attachment M) be included in the Part I submittal with the other mandatory forms and documents after the ST-220-CA?	Yes. Encouraging Use of New York State Business in Contract Performance should be submitted with your bid proposal.
<b>274</b>	RFP 2024-09	The RFP references: “DOCCS SDVOB Policy Statement (need Attachment K) Use of Service-Disabled Veteran-Owned Business Enterprises in Contract Performance. Bidders shall complete the Use of Service-Disabled Veteran-Owned Business (SDVOB) Enterprises in Contract- Performance form (see Attachment K) as evidence of compliance with Section VII – Requirements as noted in this RFP.” Is this policy statement required to be submitted with the proposal? It is not listed on the Bid Submission Checklist. If it is required, where should it be submitted – at the end of Part I? If it is not required, should the RFP be amended to delete references to it? Attachment K is currently included in the RFP and appears to need to be filled out and	Yes. Use of Service-Disabled Veteran-Owned Business Enterprises in Contract Performance should be submitted with your bid proposal.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

		submitted. This form is also listed in Attachment E as a Legal Required Form but not included on the Bid Sum? Please advise.	
<b>275</b>	RFP 2024-09	Page 33 of the RFP under A. Mandatory Requirements (Pass/Fail) lists forms that must be submitted with the proposal under “Submit one(1) original and one (1) exact copy of the following.” and that list contains 9 items listed in a certain order. In addition, starting on Page 22 of the RFP under the heading “Legal Required Forms” there are 10 forms listed that must be “submitted at the time of bid submission.” This list is in a different order than the list on Page 33 and includes some items that are the same and some items that differ from the list of nine items on Page 33. Please provide a consistent list of all forms required to be completed and submitted with the proposal in the order that you would like them to appear in our proposal submittal. For example the following three forms are not included in the listing on Page 33 – 4. Encouraging Use of New York State Businesses in Contract Performance (see Attachment M)., 8. EO177 Certification form (Attachment E), and 9. EO16 Certification form (Attachment E)	As stated in RFP 2024-09 all documents under Mandatory Requires as well as Legal Required Forms are to be submitted with your proposal.
<b>276</b>	RFP 2024-09	Form ST-220-CA is listed on the Bid Submission Checklist as a required submittal in Part I; however, the list of Legal Required	Form ST-220-CA is due upon notice of tentative award.

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

		Forms in Attachment E states that this form is required only “upon notice of tentative award.” Please clarify this potential inconsistency.	
<b>277</b>	RFP 2024-09	Attachment E Legal Required Forms lists the Procurement Lobbying form and State Finance Law 139-I Certification under the first bullet and the seventh bullet. Are these two separate requirements. Please clarify what needs to be submitted with the proposal to meet these requirements. There are not two separate items listed on the Bid Submission Checklist to correspond to these two separate bullets. Please advise.	As stated in FRP 2024-09, Attachment E, Legal Required Forms, Procurement Lobbying Certification and State Finance Law 139-I must be submitted with your proposal.
<b>278</b>		Is it acceptable for Bidders to recreate the pdf forms required for Parts I, III, and IV in Microsoft Word so we can complete them electronically? If not, please describe how you desire the pdf forms to be completed.	DOCCS will not allow bidders to recreate documents. You will have to handwrite responses.
<b>279</b>		<ol style="list-style-type: none"> <li>1. Can you please confirm the total number of patients that are receiving dialysis at each facility as of August 15<sup>th</sup>, 2024?</li> <li>2. Can you please confirm the total number of patients that are receiving dialysis at referral hospitals as of August 15<sup>th</sup>, 2024? (<i>Dialysis Historical Date, pg 55 of RFP</i>)</li> </ol>	<ol style="list-style-type: none"> <li>1. The total number of patients receiving dialysis at each facility are: <ol style="list-style-type: none"> <li>a. Wende -7</li> <li>b. Elmira -24</li> <li>c. Fishkill -10</li> <li>d. Walsh RMU – zero (0) this will be a new dialysis unit.</li> </ol> </li> <li>2.</li> </ol>
<b>280</b>		<ol style="list-style-type: none"> <li>1. Does the vendor need to provide a dietician and social worker for each of the four facilities?</li> </ol>	<ol style="list-style-type: none"> <li>1. Please refer to Section XII, B. 1 and Addendum 2.</li> <li>2. The selected vendor will work with the facility to develop a schedule for these services.</li> </ol>

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

		<p>2. If so, is there a requirement for daily on-site availability or can the social worker and dietician perform their services during time windows at the discretion of the vendor assuming that they meet all contractual requirements?</p> <p>3. Are the dietician and social worker required to perform their services in the physical space or can their services be provided remotely via telemedicine?</p>	<p>3. For visits not requiring in-person evaluations, telemed is available.</p>
<b>281</b>		<p>Should a patient need to be taken offsite to a freestanding dialysis clinic or hospital dialysis unit to obtain dialysis services for reasons outside of vendors control, does the DOCCS or vendor bear the cost and associated expenses of the dialysis treatment and travel? If not, under what circumstances would the vendor be responsible for these costs?</p>	<p>Should a patient need to be taken offsite for dialysis outside the vendors control, DOCCS would bear all cost associated with treatment and travel.</p>
<b>282</b>		<p>Does the vendor have the flexibility to adjust the dialysis schedule (ie – start/stop times) if unforeseen events prohibit vendor from rendering services?</p>	<p>Any change in dialysis schedule must be mutually agreed on and approved by the facility.</p>
<b>283</b>		<p>Is DOCCS or the vendor required to procure dialysis specific medication for dialysis treatments, i.e. ESA, iron, vitamin D analogs? If so, which medications will the vendor be responsible for?</p>	<p>Yes, Medications required for the dialysis treatment are the responsibility of the vendor. Vancomycin and gentamicin are provided by the vendor. Any other medication that a patient requires outside of these, or antibiotics that are for treating non-dialysis related infections are supplied by DOCCS.</p>

**RFP 2024-09 Official Responses to Questions  
Addendum 3**

All responses are incorporated into RFP 2024-09

<b>284</b>		Are the water treatment systems at Fishkill and Wende owned by the DOCCS?	Yes
<b>285</b>		If the successful bidder is not the incumbent, will the water treatment systems at Fishkill and Wende remain on site and be serviceable by Bidder?	Yes
<b>286</b>		Are backflow preventers (RPZ) and/ or water blending valves maintained by the DOCCS or the dialysis vendor?	Maintained by DOCCS at Wende and Fishkill currently.
<b>287</b>		In the RFP, it is indicated that Walsh will be a 6-station unit. Measurements of the room indicate that the room does not have sufficient square footage to support the 80 sq/ft requirement for patient stations. Additionally, this minimum station square footage consists of chairs, not beds. Is this an oversight, or can you provide more details on the stations needed at Walsh?	Elmira is estimated at 6 station unit. It will be dependent on need. The room itself is 1,324 sq. ft. with 20 amp outlets.
<b>288</b>		Given the New York State Education Department's restriction on the corporate practice of licensed professions, services requiring a license from the NY Education Department, including physician services, cannot be furnished by general business corporations or their employees. Therefore, in order to fulfill its obligations, Bidder will need to enter into an agreement with a separate licensed practitioner or a professional corporation for the purposes of securing the professional services. This separate individual	Refer to RFP Section 1X, C- Subcontracting.

