

Proposed Text of Rule

TITLE 7 NYCRR

Chapter XII, Part 1903.2

Section 1903.2(f)(3)(i) is amended as follows:

(3) Daily work release and industrial training leave financial procedures.

(i) Regular allowances.

(a) Inmates assigned to a work release program will assume all expenses related to their participation in this program.

[(b) Once an inmate becomes employed, he will be required to pay a work release participation charge of 20 percent of net earnings. However, no such charge shall be collected until all prior advances have been repaid by the inmate. The work release participation charge will help to defray administrative, room and board costs.]

[(c)] (b) Once an inmate becomes employed, a weekly allowance will be established by agreement between the inmate and his correction counselor or temporary release parole officer, and an IAS 2706 disbursement request for the allowance will be prepared and turned into the business office. Upon receipt of the IAS 2706, the business office will issue the funds which were authorized from the inmate's account on one regularly scheduled day each week. It will then be the inmate's responsibility to live within this financial allowance until the next regularly scheduled day when the business office issues inmate funds.

[(d)] (c) Unless the business office staff has been directed to do otherwise by the inmate's correction counselor, temporary release parole officer, the temporary release committee chairperson, or the superintendent, the business office will issue the amount of funds which were requested on the IAS 2706 on each of the regularly scheduled days when funds are issued.

[(e)] (d) Under no circumstances shall the business office draw funds from an inmate's personal account for any reason unless a signed and approved IAS 2706 has been received.

[(f)] (e) The business office will disburse all funds in amounts under \$5 in cash. will draw a check from the inmate funds account and handle in accordance with prescribed fiscal procedures.