



Corrections and Community Supervision

KATHY HOCHUL
Governor

DANIEL F. MARTUSCELLO III
Acting Commissioner

Addendum 1 August 28, 2023

IFB 2023-09 Hearing Reporter and Emergency Transcription Services

The following are official modifications which are hereby incorporated into IFB 2023-09 – Hearing Reporter and Emergency Transcription Services, Attachment C - Cost Sheet. The information contained in this Addendum prevails over the original IFB language for all changes below. Deleted language appears in strikethrough (“~~xxx~~”) and added language appears in bold underlined (“**xxx**”). All other terms and conditions remain the same.

ALL BIDS MUST BE SUBMITTED ON THESE REVISED COST SHEETS

Bidders must sign this Addendum and submit with your bid packet.

Signature

Date

Print Name

Title

Company Name

Applicants should monitor the following Web sites for posted updates or information:

NYS Contract Reporter: <http://www.nyscr.ny.gov>

NYS DOCCS’ Web site: <https://doccs.ny.gov/procurement-opportunities>

Attachment C – Cost Sheet REVISED
NYS Department of Corrections and Community Supervision
IFB 2023-09 Hearing Reporter & Emergency Transcription Services

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Attachment C – Cost Sheets

Bidders Name: _____

Bidder must submit pricing per page for all price lines within a Catchment Area being bid on to be considered for contract award

Bid price shall be inclusive of all costs; including but not necessarily limited to: labor, materials, parts, supplies, transportation, travel, permits, licenses, insurance, administrative, all overhead costs and profit, ancillary costs, and miscellaneous charges such as any applicable taxes or fees and services not explicitly stated in these specifications, but necessarily attendant thereto.

Bidder must not make modifications or exceptions within the cost sheet.

Catchment Area 1	Price Per Page	Estimated Pages*	Total
\$/page (10-day 15-day)	\$ _____	x 45,000	\$ _____
\$/page (3-day)	\$ _____	x 2,500	\$ _____
\$/page (1-day)	\$ _____	x 500	\$ _____
Annual Grand Total Catchment 1			\$ _____

*Page numbers are estimates only. Actuals may be higher or lower. Payment will be made on actuals only.

Catchment Area 2	Price Per Page	Estimated Pages*	Total
\$/page (10-day 15-day)	\$ _____	x 45,000	\$ _____
\$/page (3-day)	\$ _____	x 2,500	\$ _____
\$/page (1-day)	\$ _____	x 500	\$ _____
Annual Grand Total Catchment 2			\$ _____

*Page numbers are estimates only. Actuals may be higher or lower. Payment will be made on actuals only.

Catchment Area 3	Price Per Page	Estimated Pages*	Total
\$/page (10-day 15-day)	\$ _____	x 15,000	\$ _____
\$/page (3-day)	\$ _____	x 2,500	\$ _____
\$/page (1-day)	\$ _____	x 500	\$ _____
Annual Grand Total Catchment 3			\$ _____

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Catchment Area 4	Price Per Page	Estimated Pages*	Total
\$/page (10-day 15-day)	\$ _____	x 45,000	\$ _____
\$/page (3-day)	\$ _____	x 2,500	\$ _____
\$/page (1-day)	\$ _____	x 500	\$ _____
Annual Grand Total Catchment 4			\$ _____

*Page numbers are estimates only. Actuals may be higher or lower. Payment will be made on actuals only.

Catchment Area 5	Price Per Page	Estimated Pages*	Total
\$/page (10-day 15-day)	\$ _____	x 45,000	\$ _____
\$/page (3-day)	\$ _____	x 2,500	\$ _____
\$/page (1-day)	\$ _____	x 500	\$ _____
Annual Grand Total Catchment 5			\$ _____

*Page numbers are estimates only. Actuals may be higher or lower. Payment will be made on actuals only.

Catchment Area 6	Price Per Page	Estimated Pages*	Total
\$/page (10-day 15-day)	\$ _____	x 45,000	\$ _____
\$/page (3-day)	\$ _____	x 2,500	\$ _____
\$/page (1-day)	\$ _____	x 500	\$ _____
Annual Grand Total Catchment 6			\$ _____

*Page numbers are estimates only. Actuals may be higher or lower. Payment will be made on actuals only.

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Catchment Area 7	Price Per Page	Estimated Pages*	Total
\$/page (10-day <u>15-day</u>)	\$ _____	x 50,000	\$ _____
\$/page (3-day)	\$ _____	x 2,500	\$ _____
\$/page (1-day)	\$ _____	x 500	\$ _____
Annual Grand Total Catchment 7			\$ _____

*Page numbers are estimates only. Actuals may be higher or lower. Payment will be made on actuals only.

Catchment Area 8	Price Per Page	Estimated Pages*	Total
\$/page (10-day <u>15-day</u>)	\$ _____	x 20,000	\$ _____
\$/page (3-day)	\$ _____	x 2,500	\$ _____
\$/page (1-day)	\$ _____	x 500	\$ _____
Annual Grand Total Catchment 8			\$ _____

*Page numbers are estimates only. Actuals may be higher or lower. Payment will be made on actuals only.

Catchment Area 9	Price Per Page	Estimated Pages*	Total
\$/page (10-day <u>15-day</u>)	\$ _____	x 25,000	\$ _____
\$/page (3-day)	\$ _____	x 2,500	\$ _____
\$/page (1-day)	\$ _____	x 500	\$ _____
Annual Grand Total Catchment 9			\$ _____

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Catchment Area 10	Price Per Page	Estimated Pages*	Total
\$/page (10-day 15-day)	\$_____	x 70,000	\$_____
\$/page (3-day)	\$_____	x 3,500	\$_____
\$/page (1-day)	\$_____	x 1,000	\$_____
Annual Grand Total Catchment 10			\$_____

*Page numbers are estimates only. Actuals may be higher or lower. Payment will be made on actuals only.

Catchment Area 11	Price Per Page	Estimated Pages*	Total
\$/page (10-day 15-day)	\$_____	x 25,000	\$_____
\$/page (3-day)	\$_____	x 2,500	\$_____
\$/page (1-day)	\$_____	x 500	\$_____
Annual Grand Total Catchment 11			\$_____

*Page numbers are estimates only. Actuals may be higher or lower. Payment will be made on actuals only.