

New York State Department of Corrections and Community Supervision

RFI 2023-08 – Badges

Questions and Answers Posted May-25-2023

All responses are incorporated into IFB 2023-08.

Question #	Corresponding RFI Section	Bidder's Question	Answer
1		<p><b>The pictures of the badges in the bid document have the old NYS seal that is missing the line that says E Pluribus Unum.</b></p> <p>1) Are you requiring that these badges have the new seal or is the old seal acceptable?</p>	<p>Yes, refer to IFB 2023-08, Detailed Specifications, Pg. 21 – Coat of Arms logo to be added to all badges.</p>
2		<p><b>The technical specifications request the use of "Jewelers Hard Fired Enamel" in the center seal, but the badges in the pictures on the bid do not have this type of enamel. They have an inlaid epoxy resin enamel.</b></p> <p>1) Is hard fired jewelers enamel a new specification for this bid or is epoxy resin enamel acceptable? Epoxy resin enamel is a lot lower cost so this is an important question.</p>	<p>See Addendum 1.</p>

3		<p><b>The incumbent bidder will be the only company that already owns dies &amp; tools to make these badges. Requiring actual samples of your exact badge to be provided with the bid basically hands this to the incumbent. Many companies are capable of making the badges, but only a company who has serviced this in the past will actually have the ability to make the samples.</b></p> <p>1) Could we provide representative samples that demonstrate our capability with a promise to produce the actual badges if the contract is awarded?</p>	See Addendum 1
4		Do you need actual samples in the specifications specified <u>or just workmanship samples</u> that we have done for other agencies ,that are in the same quality or similar specified in your IFB.	See response to question #3 above.
5		If you need the exact badges prior to the bid opening is it possible to get an 3 weeks extension for production of the badges.	See response to question #3 above.
6		<u>Also do you need samples of all the 3 kind of badges in you IFB</u> prior to the bid opening ? in the exact specifications requested or can it be workmanship samples ?	See response to question #3 above.

7		<p>Can we ask who was the last supplier(s) for your badges and the value of the contract.</p>	<p>This information is available on Open Book  <a href="https://www.osc.state.ny.us/open-book-new-york">https://www.osc.state.ny.us/open-book-new-york</a>  Or by submitting a FOIL request  <a href="https://doccs.ny.gov/freedom-information-law-foil">https://doccs.ny.gov/freedom-information-law-foil</a></p>
8		<p>At this time we do not have an office in the state of New York.</p> <p><u>My question is can we still put a proposal for this bid?</u></p>	<p>DOCCS does not require an office in the US to submit a bid under this IFB.</p>
9		<p>For the all other IFB request in the future especially for <b><i>dress uniforms</i></b> (we provide all the uniforms for correctional services here in Canada )</p> <p>will you require an office in NY state or USA ?</p>	<p>This question is not relevant to the development of proposal under this IFB</p>
10		<p><b>Page 8 paragraph 7 references a 0% goal for MWBE subcontracting, however on page 9 paragraph 6 it states that a MWBE utilization plan is required with the bid submission.</b></p> <p>1) Given that the items listed are not likely to have subcontracting opportunities, is a MWBE plan still required with the bid submission?</p> <p>2) If so, can you provide a template for said plan?</p>	<p><b>1) Yes,</b> Please see the following website:  <a href="https://doccs.ny.gov/system/files/documents/2019/12/mwbe100.pdf">https://doccs.ny.gov/system/files/documents/2019/12/mwbe100.pdf</a></p> <p><b>2) Please see the following website:</b>  <a href="https://doccs.ny.gov/system/files/documents/2019/12/mwbe100.pdf">https://doccs.ny.gov/system/files/documents/2019/12/mwbe100.pdf</a></p>

11		<p><b>On page 5 section 1, it states that “One copy of the bid is required.”</b></p> <p>Does this mean that an original and a copy is required, or is just the original acceptable?</p>	No, just the original copy of the bid is required.
12		<p>Is there any possible way to pick up a badge personally or I can have FedEx also pick it up?</p>	<p><b>No. Refer to IFB #2023-08 - ALL BADGES</b> (page 27)</p> <p>Badges currently in use by DOCCS are available for inspection during the hours of (9:00am – 3:00pm; Monday through Friday) at: NYS Department of Corrections and Community Supervision, 550 Broadway, Menands, New York 12204. Twenty-four hour prior notice must be given by emailing DOCCScontracts@doccs.ny.gov.</p>
13		<p>I refer to above IFB 2023-08 5-Year bid for badges. Will DOCCS issue annual Options for price adjustments to the vendor that is awarded the Contract?</p>	Refer to IFB #2023-08 Price Adjustment (page 16).
14		<p>Our manufacturing team needs three samples in order to quote. Can you provide these samples attached?</p>	See response to question #12 above.
15		<p>Can we have an extension?</p>	No, refer to IFB 2023-08 page 1, the dates remain as written.