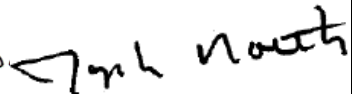
 <p>NEW YORK STATE Corrections and Community Supervision</p> <p>DIRECTIVE</p>	TITLE		NO. 4058
	<p>Narcan Administration by Uniformed Correctional Staff First Responders</p>		DATE 09/21/2022
SUPERSEDES DIR #4058 Dtd 03/19/21	DISTRIBUTION A	PAGES PAGE 1 OF 2	DATE LAST REVISED
REFERENCES (Include but are not limited to) ACA Expected Practice 5-ACI-6A-41; Directives: #4004, #4059, #4066, #4069	APPROVING AUTHORITY <i>Carol A. Moore, MD</i> 		

- I. **POLICY:** It is the policy of the New York State Department of Corrections and Community Supervision (DOCCS) to make Narcan (Naloxone Hydrochloride) available for administration by first responders to unresponsive individuals (incarcerated individuals, Transitional Housing releasees, staff, visitors).
DOCCS requires uniformed correctional staff first responders and health care personnel, who encounter unresponsive individuals, to initiate necessary first aid, CPR if required, use of an automatic external defibrillator (AED), and administration of Narcan.
Narcan will be administered in accordance with [Form #4058A](#), “Protocol for Narcan Administration by Uniformed Correctional Staff First Responders,” by trained first responders (non-medical personnel).
- II. **AUTHORITY:** The Chief Medical Officer is designated as the Clinical Director of the DOCCS Opioid Overdose Prevention Program, and as such, will establish review and reissue on an annual basis a “Non-Patient Specific Standing Order for Narcan Administration by Uniformed Correctional Staff First Responders”. This standing order enables uniformed correctional staff acting as first responders to administer Narcan to unresponsive individuals in accordance with the established Protocol for Narcan Administration by Uniformed Correctional Staff First Responders ([Form #4058A](#)).
- III. **BACKGROUND:** Opioid overdose is a life-threatening condition associated with respiratory depression, respiratory arrest leading to cardiovascular collapse, and death. Opioid overdose is reversible by the action of Narcan; an opioid antagonist administered as a nasal spray by first responders. Narcan is very specific and has essentially no side effects or drug interactions other than reversal of the effects of opioid medications. Examples of opioid drugs are heroin, fentanyl, codeine, hydrocodone, and morphine among others.
- IV. **PROCEDURE:** Each correctional facility will develop internal protocols to ensure the following:
 - A. One Narcan kit containing two doses of intranasal Narcan and a copy of [Form #4058A](#) will be affixed inside all facility first aid kit red storage/carry bags, with the exception of first aid kits assigned to vehicles. The first aid kit bag and the Narcan kit will both be secured with numbered witness wire type tamper seals. The expiration date of the Narcan located inside the red first aid kit storage bag will be displayed on the first aid kit inventory list affixed to the outside of the storage bag.

- B. Daily inspections of the first aid kit bag will be performed to include ensuring the numbered tamper seal is intact. This inspection and the tamper seal number will be documented on [Form #2095](#), "Daily Safety Checklist." If broken, the first aid kit bag will be inspected to ensure the contents are intact and the Narcan kit is present with the appropriate tamper seal in place.
- If necessary, the Narcan kit will be replaced by medical staff and a new numbered tamper seal will be utilized. Refer to Directive #4069, "First Aid Kits," for additional information regarding facility first aid kits.
- C. Monthly inspections of the Narcan kit will be performed and documented on [Form #2098](#), "Monthly Safety, Environmental Services and Workplace Violence Inspection Report," to ensure the Narcan is within the expiration date printed on the packaging, listed on the first aid kit inventory list and extends for a minimum of one month to the next inspection. Employees will document the printed expiration date of the Narcan and the tamper seal number on [Form #2098](#). Refer to Directive #4066, "Facility Safety and Environmental Services Inspections," for additional information.
- D. Upon use of the Narcan for an emergency, the Narcan kit is to be restocked with two Narcan nasal applicator units and secured with a numbered tamper seal. Narcan nasal applicator units are available in the facility Health Services Unit.
- E. Should the Narcan kit bag affixed inside the first aid kit storage/carry bag become damaged or unusable, replacement bags are available from the Department's Central Pharmacy through the facility Health Services Unit.
- V. **REPORTING:** Any administration of Narcan is to be immediately reported to the Watch Commander, who will document same in accordance with Directive #4004, "Unusual Incident Report."