



Addendum #1
October 6, 2020
IFB 2020-20 – Revlimid (Central Pharmacy)

The following are official modifications which are hereby incorporated into IFB 2020-20 – Revlimid (Central Pharmacy). The information contained in this addendum prevails over the original IFB language for all amendments below, deleted language appears in strikethrough (“~~xxx~~”) and added language appears in bold underline (“**xxx**”).

1. **Cover Page, “~~E-mail or Facsimile Bid Submissions are NOT Acceptable~~” - Due to COVID 19, DOCCS will accept either an electronic or hard copy bid submission for this IFB/Solicitation.**
2. **Page 3 – ~~Individual, Corporation, Partnership or LLC Acknowledgement, Notary Public Registration No.~~ – The notary requirement for this bid is removed.**
3. **Page 4, Section 1 – Completed Bid Signature Page (Pages 2-3), box 4, ~~Individual, Corporation, Partnership, or LLC Acknowledgement (must be notarized)~~ – The notary requirement for this bid is removed.**
4. **Page 4, Section 3, ~~One electronic copy of all documents in PDF format on an electronic medium (i.e. USB flash drive, CD, etc. (Page 5))~~ - Any bidder choosing to submit a hard copy bid response can elect NOT to include an electronic submission as well.**
5. **Page 4, Section 8, M/WBE Forms (see Appendix C) Forms available at:**
<http://www.doccs.ny.gov/RFPs/rfps.html> <https://doccs.ny.gov/procurement-opportunities>
6. **Page 5, Section 2 – Bid Submission**
When submitting your bid, please submit complete original bid package, including all bidder questions and required certifications. You are not required to return Appendix A and Appendix B to this office. You may keep all those pages for your own reference. ~~In addition to the original hard copy bid submission, please include one electronic copy of all documents in PDF format on an electronic medium (i.e. USB Flash drive, CD, etc.)~~ - **Due to COVID 19, DOCCS will accept either an electronic or hard copy bid submission for this IFB/Solicitation. The electronic bid submission must be signed (via a wet signature and not via e-signature), scanned and sent to: Shannon.houst@doccs.ny.gov and DOCCSContracts@doccs.ny.gov.**

Hard copy bid submission: Any bidder choosing to submit a hard copy bid response may still do so and can elect NOT to include an electronic submission as well.

Note: In the event that a Vendor submits both a hard copy and an electronic copy with a wet signature, the original hardcopy will prevail.

7. Page 5, Section 3 – Bid Delivery

Bidders assume all risk for timely, properly submitted deliveries. Bids are due Thursday, October 29, 2020 at 3:00 p.m EST. Bidders are strongly encouraged to arrange for delivery of bids to Support Operations prior to the date of the bid opening. LATE BIDS may be rejected. E-mail bid submissions are not acceptable and will not be considered.

Electronic bid submissions must be signed (via a wet signature and not via e-signature), scanned and sent to: Shannon.houst@Doccs.ny.gov and DOCCSContracts@doccs.ny.gov.

A confirmation of receipt will be sent. If not received, contact: (518) 436-7886 Ext. 3135.

DOCCS does not accept any responsibility for:

1. **incomplete bid submissions;**
2. **technical issues;**
3. **lost or undeliverable electronic submissions;**
4. **or undeliverable confirmation of receipt.**

It is recommended that in order to meet the bid submission deadline and receive confirmation of bid receipt that electronic bid submissions be submitted no later than 1:00 PM on October 29, 2020.

- **Bid Envelopes (applies to hardcopy submission only).**

8. Appendix B clause 8. BID SUBMISSION – “All Hardcopy Bids are to be packaged,…”

All other terms and conditions remain the same.

IMPORTANT NOTE: This addendum *must* be signed and returned with your bid.

Signature

Print Name and Title

Date

Applicants should monitor the following Web sites for posted updates or information:

NYS Contract Reporter: <http://www.nyscr.ny.gov> and NYS DOCCS' Web site: <https://doccs.ny.gov/procurement-opportunities/>