Addendum #1
October 6, 2020
IFB 2020-20 – Revlimid (Central Pharmacy)

The following are official modifications which are hereby incorporated into IFB 2020-20 – Revlimid (Central Pharmacy). The information contained in this addendum prevails over the original IFB language for all amendments below, deleted language appears in strikethrough (“**”), and added language appears in bold underline (“xxx”).

1. **Cover Page**, “E-mail or Facsimile Bid Submissions are NOT Acceptable” - **Due to COVID 19, DOCCS will accept either an electronic or hard copy bid submission for this IFB/Solicitation.**

2. **Page 3 – Individual, Corporation, Partnership or LLC Acknowledgement, Notary Public Registration No.** – **The notary requirement for this bid is removed.**

3. **Page 4, Section 1 – Completed Bid Signature Page (Pages 2-3), box 4, Individual, Corporation, Partnership, or LLC Acknowledgement (must be notarized)** – **The notary requirement for this bid is removed.**

4. **Page 4, Section 3, One electronic copy of all documents in PDF format on an electronic medium (i.e. USB flash drive, CD, etc.) (Page 5)** - **Any bidder choosing to submit a hard copy bid response can elect NOT to include an electronic submission as well.**

5. **Page 4, Section 8, M/WBE Forms (see Appendix C) Forms available at:** [http://www.doccs.ny.gov/RFPs/rfps.html](http://www.doccs.ny.gov/RFPs/rfps.html) [https://doccs.ny.gov/procurement-opportunities](https://doccs.ny.gov/procurement-opportunities)

6. **Page 5, Section 2 – Bid Submission**
When submitting your bid, please submit complete original bid package, including all bidder questions and required certifications. You are not required to return Appendix A and Appendix B to this office. You may keep all those pages for your own reference. **In addition to the original hard copy bid submission, please include one electronic copy of all documents in PDF format on an electronic medium (i.e. USB Flash drive, CD, etc.) - Due to COVID 19, DOCCS will accept either an electronic or hard copy bid submission for this IFB/Solicitation. The electronic bid submission must be signed (via a wet signature and not via e-signature), scanned and sent to:** Shannon.houst@doccs.ny.gov and DOCCSContracts@doccs.ny.gov.

**Hard copy bid submission:** Any bidder choosing to submit a hard copy bid response may still do so and can elect NOT to include an electronic submission as well.

**Note:** In the event that a Vendor submits both a hard copy and an electronic copy with a wet signature, the original hardcopy will prevail.
7. Page 5, Section 3 – Bid Delivery

Bidders assume all risk for timely, properly submitted deliveries. Bids are due Thursday, October 29, 2020 at 3:00 p.m EST. Bidders are strongly encouraged to arrange for delivery of bids to Support Operations prior to the date of the bid opening. LATE BIDS may be rejected. E-mail bid submissions are not acceptable and will not be considered.

Electronic bid submissions must be signed (via a wet signature and not via e-signature), scanned and sent to: Shannon.houst@Doccs.ny.gov and DOCCSCOntracts@doccs.ny.gov.

A confirmation of receipt will be sent. If not received, contact: (518) 436-7886 Ext. 3135.

DOCCS does not accept any responsibility for:

1. incomplete bid submissions;
2. technical issues;
3. lost or undeliverable electronic submissions;
4. or undeliverable confirmation of receipt.

It is recommended that in order to meet the bid submission deadline and receive confirmation of bid receipt that electronic bid submissions be submitted no later than 1:00 PM on October 29, 2020.

- Bid Envelopes (applies to hardcopy submission only).

8. Appendix B clause 8. BID SUBMISSION – “All Hardcopy Bids are to be packaged,…”

_______________________________________________________

All other terms and conditions remain the same.

IMPORTANT NOTE: This addendum must be signed and returned with your bid.

_______________________________________________________

Signature

_______________________________________________________

Print Name and Title

_______________________________________________________

Date

Applicants should monitor the following Web sites for posted updates or information: