

IFB # 2020-05 - Official Responses to Questions

Question #	IFB Section Name	Page	Questions Received in Writing	Posting Date/Responses
1	Bid Specifications	28	<p>P. 28 States: “SPECIAL REQUIREMENTS Possession of a Grade IIA Water Treatment Operations certificate or an equivalent to be reviewed and approved by the New York State Department of Health and the New York State Department of Corrections and Community Supervision”. Please clarify this requirement. Does every employee working a shift need to have a Grade IIA Water Treatment Operator Certification or the can the regularly assigned operator have the certification and fill in assistant operators work under the regularly assigned operators certification? If Grade IIA certification is required for all operators, it would be advisable to request a listing of every employee that will be assigned to a shift along with a copy of their current certification. Your current contractor does not supply workers with Grade IIA certifications for all shifts.</p>	<p>NYSDOH requires that there is an operator on shift who holds a Grade IIA certification when the plant is in operation.</p> <p>Refer to the work schedule on page 29 of the IFB. There is one operator assigned for each shift. There is currently one employee at the facility assigned to the water treatment plant and they hold the appropriate certification required by NYS DOH.</p> <p>The current vendor was temporarily awarded a short term contract until a permanent contract can be processed and approved by the Office of the State Comptroller. The current vendor is required to provide a Grade IIA operator.</p>
2	N/A	N/A	<p>During the walk through it was noted that vehicles must be marked with the company name and the contractor will be responsible for all personal protective equipment. Are there other special requirements for this particular site?</p>	No.
3	N/A	N/A	<p>When will the contract be awarded and when will the new contract begin?</p>	<p>Bids are due March 17, 2020, and a tentative award will be made after review of bids received. A contract should be in place by June 1, 2020, dependent upon approval by the Office of the State Comptroller.</p>

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4	General Information – M/WBE participation	8	IFB states there is a 0% (zero) M/WBE participation goal. As stated in Appendix C IIA, “For purposes of this procurement, DOCCS has determined that the contrast does not offer sufficient opportunities to set goals for participation of MWBE’s as subcontractor, services providers, and suppliers to the awarded Contractor. Will the contractor still need to submit an MWBE utilization bid as stated on page 9?”	Complete the MWBE utilization plan if you utilize any NYS certified MWBE vendors for this contract.
5	General Information – SDVOB participation	9	IFB states there is 0%(zero) SDVOB participation goal. Will the contractor still need to submit an SDVOB utilization bid as stated on page 10?	Complete the SDVOB utilization plan if you utilize any NYS certified SDVOB vendors for this contract.
6	Checklist for IFB	4	Based on the above answers to the above questions please clarify what MWBE/EEO/SDVOB forms will need to be submitted. Are any of these forms still applicable?	Complete and return the M/WBE and EEO Policy Statement contained in Appendix C of the IFB document.
7	General Information – Prevailing Wage Rates	19	<p>A prevailing wage rate schedule has been provided for this project under case number PRC# 2020000691.</p> <p>a. There is no wage classification for Water Treatment plant operator. Has there been a previous determination on specific wage classification applicable to this project?</p> <p>b. On page 28, Bid Specifications – Work Duties, the sixth bullet items references repairs and maintenance of equipment. Has there been a wage classification for the repair and maintenance tasks?</p> <p>c. If there are no applicable prevailing wage classifications for this work, will the contractor be required to submit certified payroll reports?</p>	<p>a. The classification was determined by NYS Department of Labor (DOL).</p> <p>b. The classification for all duties was determined by NYS Department of Labor (DOL).</p> <p>c. DOL has classified the prevailing wage as Other Reconstruction, Maintenance, Repair or Alteration. Occupation is Building, Heavy and Highway, Sewer, Water, Tunnel. Certified payroll reports will be submitted as required by DOL.</p>

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8	Bid Specifications	28	<p>The objectives of this solicitation include finding a qualified contractor for “maintaining proper control and responsible charge of a Grade IIA water treatment facility.”</p> <p>a. It is not clear from the specification who is person responsible for the water treatment plant performance? From the site visit it seemed to be the DOCCS staff (Employee B) however the specification read differently. Please clarify who will be the person in direct responsible charge contractor of DOCCS staff?</p> <p>b. Since Employee B (DOCCS staff) will be operating Water Plant at different times, and would be monitoring the plant performance during those times, what liability does the contractor have should there be issues with water quality?</p> <p>d. Who provides directions to Employee B (DOCCS staff)? Is it the intent of the contract that Employee A would be responsible to guidance on plant operating parameters or is Employee B responsible to provide the operating guidelines to the Contractors staff to execute on their shift?</p>	<p>a. DOCCS Staff are responsible for shifts that they work; Contractor is responsible for shifts that they work. The DOCCS operator (Employee B) is the designated Chief Operator. All issues should be discussed between DOCCS staff and the contractor.</p> <p>b. Same as above. DOCCS Staff are responsible for shifts that they work; Contractor is responsible for shifts that they work. All issues should be discussed between DOCCS staff and the contractor.</p> <p>c. The DOCCS Grade IIA Certified employee reports to Executive Team at the facility. DOCCS staff may direct from time to time work that needs to be addressed on a different shift.</p>
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9	Bid Specifications	28	<p>Minimum qualifications states “the contractor shall meet the minimum requirements for a back-up certified operator in accordance with Subpart 5.4 of the New York State Sanitary Code.”</p> <p>a. What is the minimum certification level for staff provided by the contractor. Special requirements section indicates DOCCS is seek a certified IIA operator which conflicts with minimum qualifications section. A back-up certified operator is allowed to have a lower classification provided the facility has a Grade IIA on staff. Please clarify the specific certification requirements for the Employee A and for as needed coverage.</p>	<p>a. All staff, DOCCS or Contractor, must have a Grade IIA Certification to operate the plant at all times.</p>
10	Bid Specifications	29	<p>The bulleted list of work duties includes references to, repair and maintenance of equipment, ensure maintenance program is maintained and implemented, requisition materials and maintain inventory of supplies, supplies chemicals and equipment. It seems like this procurement is labor only contract and it is not clear on what specific items the contractor will be required to provide. Please provide the following clarification of the scope or services the contractor is to provide.</p> <p>a. Is the contractor required to do any maintenance tasks as part of this contract?</p> <p>b. What supplies, spare parts or consumables is the contractor required to provide.</p> <p>c. Will DOCCS be providing all the required lab testing equipment and lab reagents to complete the on-site process monitoring.</p> <p>d. Please clarify what reports the contractor will be required to complete</p>	<p>a. Yes.</p> <p>b. All materials are supplied by facility.</p> <p>c. Yes.</p> <p>d. The contractor will be responsible for daily lab testing, log sheets, logbook, daily update on duties and system. All other reports will be completed by DOCCS employee.</p>

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11	N/A	N/A	<p>The IFB isn't particularly clear as to what specific contract would look like aside from referencing NYS Standard clauses for NYS contracts in Appendix B.</p> <p>a. Will DOCCS be negotiating a specific contract with the successful bidder? On page 8, General Information, conflict of terms and conditions item b) seems to indicate this.</p> <p>b. Can the successful contractor provide a service agreement template for negotiations or is there a specific contract template DOCCS uses? If DOCCS has specific template please provide copy.</p>	<p>a. The contract will be based on the IFB specifications and awarded to the lowest qualified bidder.</p> <p>b. NYS will utilize a service contract template incorporating Appendix A, the IFB and the vendor's proposal. See attached contract sample template.</p>
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