

IFB#2020-04 ELECTRONIC PRESCRIBING SERVICES RESPONSE TO BIDDERS' QUESTIONS

Total number of questions received: 22

Questions due by: January 24, 2020

I. GENERAL INFORMATION QUESTIONS

No.	Question	DOCCS' Response
1.	How did you find us?	Google
2.	Are you using an EHR now and if so, which one?	DXWeb DXScript
3.	Why the need for standalone e-prescribing at this time?	Our current contract is set to expire in a few months.
4.	Our company is no longer a NYS registered/domiciled company as we have moved our business to Florida. Does this disqualify us from bidding on this contract?	No, it does not.
5.	The checklist indicates that two original hardcopies are required + one USB. Page 5 indicates that one copy of the bid is also required. Should bidders submit two original hardcopies or one original and one copy of our submission?	Please submit two original hardcopies and one copy on USB
6.	Please confirm whether or not the full completion of the Vendor Responsibility Questionnaire is required at this time. Or, if bidders can complete this exercise upon tentative award.	Bidders may complete this upon tentative award notification.
7.	The second paragraph on page 9 states that "The bidder will be required to submit a Minority and Women-owned Business Enterprise and Equal Employment Opportunity Policy Statement to DOCCS with its bid or proposal". If the bidder is NOT a MWBE or SDVOB enterprise, please confirm this means a statement of compliance is only required at this time and not the EEO PS EEO Policy Statement and EEO 100 Staffing Plan forms posted online.	Bidders must include a completed Policy Statement (form EEOPS) with their bid submission. Upon tentative award notification, other applicable MWBE/SDVOB forms may be required.
8.	Page 31 and page 7, Tax Law section, paragraph 3, asks bidders to submit Form ST-220-TD directly to DTF. Paragraph 3 on page 7 however states that the form should be completed "within two business days of request (if the forms are not submitted to DTF and/or returned with bid)". Therefore, please confirm it is acceptable to only submit this form with our bid and not submit the form directly to DTF at this time.	Please include form ST-220-CA with your bid submission. The successful bidder will be required to submit form ST-220-TD to the NYS Department of Taxation and Finance upon tentative award notification.
9.	For the Certificate of Insurance, Workers' Compensation coverage, and Disability Benefits coverage evidence required, are general documents demonstrating current coverages held sufficient? Or, does the DOCCS require all certificates to list DOCCS	General documentation showing proof of coverage is sufficient at this time. However, the successful bidder will be required to submit proof of coverage listing DOCCS as Certificate Holder.

IFB#2020-04 ELECTRONIC PRESCRIBING SERVICES RESPONSE TO BIDDERS' QUESTIONS

Total number of questions received: 22

Questions due by: January 24, 2020

	as the Certificate Holder and include them with the bid submission?	
10	For the references required on page 18, how many references does the DOCCS prefer are provided? Or, should references provided only be supplied online within the Vendor Responsibility Questionnaire?	References are not required with bid submission; however, references may be requested from the successful bidder.
11	For the Financial Stability section, it states that "current financial statements may be requested". Please confirm this means that financial statements do not have to be included as part of the response submission.	Financial statements are not required with bid submission.
12	Is there an incumbent currently providing these services? What software is currently being used?	DXWeb DXScript
13	Please list the number of Full Time Equivalent (more than 16 hours per week) and the number of Part Time Equivalent (less than 16 hours per week) that would be utilizing the ePrescribing Solution.	150 employees is our estimate. These are all full time employees. This number is subject to change with staffing needs.

II. SCOPE OF WORK QUESTIONS

No.	Question	DOCCS' Response
14	With regard to the DEA compliant software requirement, is the DOCCS seeking compliant ePrescribing capabilities, or stand-alone ePrescribing software only?	Software does not need to be standalone. Web hosted is preferable.
15	Is the DOCCS seeking to implement and license an existing technology for its own use, or seeking a vendor to provide services leveraging its technology?	Implementation of existing technologies is preferable as we require that said technologies are already certified and DEA Compliant.
16	Is the DOCCS seeking to implement electronic medical record (EMR) technology through this procurement with ePrescribing capabilities?	No. There is a separate process that is ongoing.
17	Does the DOCCS require the vendor to connect directly to the providers, or can the vendor connect through a third-party to provide the ePrescribing services?	DOCCS requires that the vendor provides access to software by which E-Prescribing can be achieved. Any inclusion of a third party must meet all requirements DOCCS expects of subcontractors.
18	To support the scope of work, would a link connecting providers to the ePrescribing authorization page suffice, or is the DOCCS looking to license and implement its own software to providers?	Unclear what the reference to the "ePrescribing authorization page" refers to. That being said, a secure web hosted prescribing solution is a viable method of fulfilling this contract.
19	What is the expected implementation timeframe? When does the DOCCS anticipate making an award and when do you	Implementation time frame is to be discussed after award. The goal is to have this system

IFB#2020-04 ELECTRONIC PRESCRIBING SERVICES RESPONSE TO BIDDERS' QUESTIONS

Total number of questions received: 22

Questions due by: January 24, 2020

	expect the project to begin? Do you have a targeted Go Live date for the solution?	<p>rolled out rapidly – over the course of a few weeks.</p> <p>We cannot answer the question as to when the award will be made.</p> <p>Targeted go live date is as soon as possible.</p>
20	May I request a clarification on the scope of work (Page 21-22) for this procurement. Our reading is that the scope is limited to prescriber order entry which is to be sent electronically (EDI) to a pharmacy – a function that is usually a sub-component of either an Electronic Health Records System or a Pharmacy System.	You are correct. We do not currently have an EHR – Preferred is a standalone web-based implementation of ePrescribing software.
21	Does the SOW envision the procurement of a full pharmacy administration system designed for correctional institutions (formulary management, pharmaceuticals procurement and real-time inventory, dispensing, shipping, etc.).	No.

III. PRICING QUESTIONS

No.	Question	DOCCS' Response
22.	Please elaborate further on the requirement for " <i>Electronic Access Ordering</i> ". In addition, is this a required or desired item?	Please disregard this question as it does not relate to this procurement.

Please acknowledge receipt hereof and submit with your bid.

Bidder's Signature: _____

Date: _____