

## RFA 2017-07 Official Responses to Questions

Question Number	RFA Section	Questions Received in Writing	DOCCS' Responses to Questions
1	<p>RFA 2017-07 Page 6 underneath the summary of catchment areas and number of beds.</p> <ul style="list-style-type: none"> <li>- Only one program site is allowed per application.</li> <li>- Separate applications must be submitted for each location within a Catchment Area, or for a location in another Catchment Area.</li> <li>-Applications must be submitted for the number of specified beds, no more or no less. Specify number of beds in Catchment Area.</li> <li>-Beds cannot be divided between two or more sites.</li> </ul>	<p>Our organization (in Erie County) would like to apply for 10 beds at one site and 10 at another site - understanding that we'd have to submit two separate applications. We would be applying for the allocated 20 beds total in Erie County but we are not sure whether that's permissible, or if the "separate applications must be submitted for each location" would be if we had two sites that could potentially EACH accommodate the full 20 beds.</p>	<p><i>Applications must be submitted for the number of specified beds, no more or no less. Specify number of beds in Catchment Area.</i></p> <p><i>-Beds cannot be divided between two or more sites.</i></p>
2	<p>Catchment Areas (pages 3 – 6)</p>	<p>Our organization currently has a CBRP grant; with a contract term of 5/1/17-4/30/22. I was wondering why Chemung County (Catchment Area 18) was listed in the new RFP since we already have 5 beds that serve client groups A-D. Are these an additional 5 beds for Chemung County?</p>	<p><i>These are additional beds for Chemung County.</i></p>

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3	Section V. Financial Requirements (pages 12 -13).	How will our agency budget for increases, e.g. lease on the building, 2% yearly increase; utilities, based on weather conditions increased from budgeted amount; security contract, yearly increases, start off at \$15.00 now at \$18.00 per hour; increases for staff salary; unforeseen emergencies, e.g. bed bugs treatment?	<i>There are no built in COLA increases in this contract. The Contractor should submit a budget for the life of the contract with the understanding that DOCCS will not consider any proposal where the per bed annual costs exceeds \$23,000.</i>
4	Catchment Areas (pages 3 – 6)	I noticed that DOCCS has released another RFP for reentry beds in Westchester. I am just checking to make sure that this is for new programs. We don't need to apply for our 5-bed program, as our contract runs through 2022, correct?	<i>These are additional beds for Westchester County. Your organization's contract term through 2022 is still valid and does not require you to submit a new application for that location.</i>
5	RFA 2017-07	I see multiple references to RFA 2017-07 in the CBRP RFA that was just released - is that a typo?	<i>The references to 2017-07 are not typos, this is the correct RFA name for this procurement.</i>
6	Catchment Areas (page 6)	It seems to indicate that no two contracts can operate in the same building. For example, if an organization submitted proposals under Catchment Area 6 for the Kings County five-bed female contract, and the 10-bed female multi-county contract, they would have to be in separate buildings. That is, they could not both be housed in the same 15-bed facility. Is this correct?	<i>The same agency is not precluded from applying for one or more catchment areas, but location of program has to be at a different site</i>

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7	Section IV. Requirements #1, Certificate of Occupancy	Some municipalities will issue a temporary Certificate of Occupancy while work on a site is completed for a final C of O. Would a temporary Certificate of Occupancy be sufficient to submit an application, provided the final C of O is in hand before the program start date?	<i>Temporary certificate of occupancy cannot be accepted at time of application submission. The only acceptable submission is a current COO or its equivalent as defined in the RFA.</i>
8	Catchment Areas (page 6)	Can an agency apply for fewer beds in a catchment area than what is listed in the RFP? For example, if an applicant can provide 6 beds for parolees in Client Group D in Monroe County (rather than the 20 beds identified in the RFP), would the proposal be considered? Or can agencies only apply for the total number of beds listed in the RFP?	No
9	RFA Questions/Important Dates (page 24 – 25)	It appears that there are multiple deadlines. Will DOCCS issue an updated list of awards after the first awards are made, so agencies will know what beds are still needed in specific counties?	<i>The Catchment Area Chart on pages 3 – 6 will be updated as soon as contracts are awarded.</i>

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10	Catchment Areas (pages 3 – 6)	<p>The contract stated you had to take sex offenders [Nassau County] and as for someone who has 15 years of experience in this field, anyone can say yes; however, as soon as the person has to register the address, the property will draw so much attention that protesters would probably have the home shut down in a week.</p>	<p><i>The Catchment Areas listed with the description “Awards Will Only be Made to Organizations that Can Also Include Client Group D in Their Bid Application,” are labeled in this manner because there is a current contract in place in that Catchment Area. On page 3 of the RFA, it states “DOCCS reserves the right to award more than one contract for a Catchment Area based on the need for residential programs that include Client Group D.”</i></p>
11	Section IV. Requirements #1, Certificate of Occupancy	<p>The specifics on the C of O and the proper use of the home to house 10 or more people. I’m sure this will be extremely hard to obtain if it does even exist. Most towns in Nassau County would not give a letter stating proper use. Also, most likely neighbors will not want this in their neighborhood and protest again. Even the program I used to run does not have a specific C of O and it has DOCCS contracts.</p>	<p><i>A Certificate of Occupancy has always been a requirement for all CBRP program sites. Due to the fact that each county does not have the same guidelines, the requirements were modified for this RFA. This modification was not intended to be an obstacle for bidders, but to ensure that the building is safe for the intended use, number of residents, and staff.</i></p>